

Fachhochschule Dortmund
International Office
Sonnenstraße 96
D – 44139 Dortmund

STUDENT APPLICATION FORM

(Should be completed in **block letters**.)

Application deadlines: May 15th for winter term / November 15th for summer term !

official study period

(official semester start - official semester end)

freemover

Non-European partner university student

date of arrival: _____ date of departure: -

Study program

Program you are currently studying:¹ _____ Year of study: _____

Study level:

Program at Fachhochschule Dortmund: _____

Please specify your reasons for wanting to study at Dortmund Fachhochschule:

¹ The attached Transcript of Records includes full details of previous and current higher education studies.

SENDING INSTITUTION

Name: _____
Address: _____ _____
Coordinator: _____
Phone/Fax/E- mail: _____

STUDENT´S PERSONAL DATA (to be completed by the student applying)

Family name: _____	First name: _____
Gender:	Male Female
Date of birth: _____	Nationality: _____
Home address: _____ _____	
Phone: _____	Mobile: _____
E-mail: _____	
Corresponding address (if different from home address): _____ _____	

GERMAN AND ENGLISH LANGUAGE COMPETENCES

<u>Spoken GERMAN:</u> Poor	Average	Good	Native Speaker
<u>Written GERMAN:</u> Poor	Average	Good	Native Speaker
<u>Spoken ENGLISH:</u> Poor	Average	Good	Native Speaker
<u>Written ENGLISH:</u> Poor	Average	Good	Native Speaker

CONFIRMATION OF SENDING INSTITUTION

We hereby confirm that the above mentioned student has been selected as an exchange student for studying at Fachhochschule Dortmund. The learning agreement and transcript of records are enclosed.

Departmental coordinator's signature

Date:

CONFIRMATION OF RECEIVING INSTITUTION (Fachhochschule Dortmund)

We hereby acknowledge receipt of the application, the proposed learning agreement and the candidate's transcript of records. The above mentioned student is:

accepted at our institution for the above mentioned term of study

not accepted at our institution

Departmental coordinator's signature

Date: _____

To be enclosed:

- Transcript of Records
- Language Certificate of the Language of Instruction of your study program at Fachhochschule Dortmund
- Learning Agreement
- for NON EUROPEAN Partner registration form for housing application (no accommodation reservation for freemover)
- copy of your passport

I herewith ensure, that my statements are true and complete and that by realization of false or un-completed information the enrollment at Fachhochschule Dortmund – University of Applied Sciences and Arts, is refused.

Signature of applying student

Place, Date

Signature coordinator of
sending institution

Place, Date

Faculties and faculty coordinators:

Architecture	www.fh-dortmund.de/de/fb/1/index.php Ms Prof. Dr. Schultz-Fölsing (reinhold.schultz-foelsing@fh-dortmund.de)
Design	www.fh-dortmund.de/de/fb/2/index.php Mr Prof. Winde (winde@fh-dortmund.de) and Exchange.design@fh-dortmund.de
Electrical Engineering	www.fh-dortmund.de/et Ms Prof. Dr. Yan Liu (yan.liu@fh-dortmund.de) and
Computer Science	www.fh-dortmund.de/informatik Ms Prof. Dr. Kuhnt (sonja.kuhnt@fh-dortmund.de)
Mechanical Engineering	www.fh-dortmund.de/maschinenbau Mr Dr. Hesterberg (stefan.hesterberg@fh-dortmund.de)
Applied Social Studies	www.fh-dortmund.de/fb8 Mr Prof. Dr. Michael Boecker (michael.boecker@fh-dortmund.de)
Business Studies	www.fh-dortmund.de/en/fb/9/index.php International Business Ms Becker (pia.becker@fh-dortmund.de) Business Administration Ms Maas (estelle.maas@fh-dortmund.de) European Master in Project Management Ms Neumann (rahel.neumann@fh-dortmund.de)
Information Technology	https://www.fh-dortmund.de/de/fb/10/index.php Mr Prof. Sebastian Zaunseder, Dr.-Ing. (sebastian.zaunseder@fh-dortmund.de)

Additional information:

www.fh-dortmund.de/exchange_students